

Board of Trustees Meeting, February 15, 2023 7 p.m.

In attendance: Rachel Helm, Rose Unes, Beth King, Justin Peone, Bill Stamm, Carl Welden, Lauren Miller.

Excused: Sheila Dixon

Staff: Katie Scott-Childress, Diane Newlander

Treasurer: Karen Barnhart

Friends: Eileen Hall

Meeting called to order at 7:08 PM by Beth.

Meeting Agenda

Motion to nominate and appointment Rose Unes for Vice President made by Carl, seconded by Rachel, unanimously approved.

- I. Public Comment-none
- II. Approval of Minutes: Motion to approve the minutes of January 18, 2023 as amended made by Carl, seconded by Bill, unanimously approved.  
Friends report was amended to include \$3,000 for outreach.
- III. Financial Reports
- IV. Pay Bills: Motion to pay the bills using checks 9150 through 9169 in the amount of \$11,205.02 including the automatic transfer to Central Hudson in the amount of \$401.32, made by Rachel, seconded by Carl, unanimously approved.
- V. Old Business  
Executive Session to discuss legal matter. Motion to go into Executive Session at 7:28 pm to discuss legal matters made by Beth, seconded by Rachel, unanimously approved. Motion to leave Executive Session at 7:40 pm made by Bill, seconded by Rachel, unanimously approved. Motion to offer to sell our inspection of the Bell Tower to Tiny Museum Makers at a price not less than 75% of what we paid made by Lauren, seconded by Beth, unanimously approved.

Committees:

Policy: Rachel Helm, Beth King, Rose Unes

Personnel: Beth King, Rose Unes, Sheila Dixon

Finance: Rachel Helm, Justin Peone, Karen Barnhart (Treasurer)

Physical Plant: Carl Welden, Justin Peone, Bill Stamm, Rachel Helm  
 Outreach & Planning: Carl Welden, Bill Stamm, Lauren Miller

Motion to accept the committee members for 2023 made by Beth seconded by Carl, unanimously approved.

VI. New Business

Listening sessions

Emergency Procedures/Disaster Plan. Motion to accept the updated Emergency Procedures/Disaster Plan made by Rachel, seconded by Carl, unanimously approved.

Newspaper of record: Motion to make the Daily Freeman the newspaper of record made by Lauren seconded by Bill, unanimously approved

Prepayment of utilities: Motion to allow the prepayment of utilities, salaries, retirement system and payroll taxes made by Lauren seconded by Rachel, unanimously approved.

Trustee training

Annual Report: Motion to approve the Annual Report of 2022 made by Carl, seconded by Bill, unanimously approved.

Changing bookkeeping firms: Motion to approve changing bookkeeping firms from O'Connor, CPA to Woodworth and Zarolnick Accountants made by Rachel seconded by Carl, unanimously approved.

Budget Transfers Draft Audit report:

<b>Add within categories</b>		<b>Subtract from categories</b>	
	\$		
Health benefits	321.00	Retirement	\$321.00
	\$		
Periodicals	922.00	e-books	\$922.00
Electronic Equipment	\$	Grounds	
Maintenance	116.00	Maintenance	\$116.00
<b>Add to other categories</b>			
	\$		
Professional & Consultant	7,500.00	Capital improvement	\$7,500.00
	\$		
Books	2,391.00	Salaries	\$11,078.00
	\$		
Office supplies	1,032.00	Taxes	\$1,006.00

	\$		
Insurance	878.00	DBL/PFL	\$234.00
	\$	Staff/Board	
Utilities	3,048.00	Development	\$1,504.00
	\$		
Telecomm	425.00	DVDs	\$107.00
	\$	Building	
Programs & Publicity	4,694.00	Maintenance	\$2,043.00
	\$		
Professional & Consultant	2,667.00	Grounds Maintenance	\$360.00
	\$		
Equipment	1,185.00		
	\$		
Bank charges	12.00	Total to subtract	\$25,191.00
	\$		
Total to add to categories	25,191.00		

Motion to approve the budget transfers from the 2022 budget as presented made by Bill, seconded by Rachel, unanimously approved.

VII. President's Report: Welcome to Justin.

VIII. Director's Report

IX. Friends of the Library: Eileen. A scholarship will be awarded to a High School student who resides in Rosendale and will go on to college or technical school. Scholarship name is F-stop Minissali and is now for \$1,200. The Dolly Parton imagination library is moving forward and will be off the ground in the next couple of months.

Adjournment: Motion to adjourn made at 8:50pm by Carl, seconded by Justin, unanimously approved.

Next meeting, Wednesday, March 15, 2023 at 7:00 pm.