

Board of Trustees Meeting, November 17, 2021 7:00 p.m.

Meeting called to order virtually at 7:04 pm by Beth King

In attendance: Rose Unes, Jacky Davis-Soman, Beth King, Sheila Dixon, Bill Stamm, Eric Morrow, Carl Welden, Craig Zisman.

Amber Billey joined the meeting at 7:30pm.

Staff: Katie Scott-Childress, Diane Newlander

Karen Barnhart, Treasurer, Rachel Helm Board member elect.

Friends: Eileen Hall

#### Meeting Agenda

- I. Approval of Minutes: Motion to approve the minutes of October 20, 2021 made by Carl, seconded by Bill, unanimously approved.
- II. Financial Reports:
- III. Pay Bills: Motion to pay the bills in the amount of \$51,898.64 made by Rose, seconded by Eric, unanimously approved.
- IV. New Business  
Adoption of Plan of Service 2022-2024. Motion to approve adoption of the Plan of Service 2022-2024 made by Sheila, seconded by Jacky, unanimously approved.

2022 Holiday Closures. Motion to approve the 2022 Holiday Closure list made by Bill seconded by Carl, unanimously approved.

Going Fine Free: Motion to approve going fine free made by Billey, seconded by Carl, unanimously approved.

Policy updates. Motion to approve the circulation policy with the amendment of not charging a \$2 fee for items that go to billing made by Eric seconded by Bill, unanimously approved.

Purchasing policy: Motion to approve the draft purchasing and procurement policy made by Sheila, seconded by Bill, unanimously approved.

Unattended child policy: Motion to approve the unattended child policy made by Eric, seconded by Rose, unanimously approved.

Personnel policy: Motion to approve the personnel policy amendment regarding paid vacation leave for a new employee during the first year of employment made by Eric, seconded by Billey, unanimously approved.

Nomination of Officers. Motion to approve the Officers for the new year made by Craig, seconded by Eric, unanimously approved.

President: Sheila Dixon

Vice President: Jacky Davis-Soman

Treasurer: Karen Barnhart  
Secretary: Diane Newlander

Committees for 2022:

Personnel, Policy, Physical plant, Finance, Outreach and Planning, are the committees to be considered.

MHLS Direct Action Plan. Motion to approve the MHLS Free Direct Access Plan made by Carl, seconded by Jacky, unanimously approved.

- V. Old Business
  - VI. President's Report
  - VII. Director's Report Motion to close the library at 3pm on December 31 2021 made by Rose, seconded by Billey, unanimously approved.
  - VIII. Friends of the Library Report, Eileen Hall: Friends will donate \$1,200 to make up for lost funds for going fine free. Frozendale will be held on December 4 at the library with a small gifts table and other items for sale as well as four raffle baskets and reading stories from 11-12. Book cellar will be open. End of the year sale is occurring now and going well. Handmade queen size quilt made and donated by the Tillson quilting group is for sale for \$300 in the booktique. Will be mailing out the end of the year fund appeal this coming week. Friends would like to raise\$50,000 in an effort to match the NYS construction grant that Katie applied for.
- Carl: Elting library lost a long-time staff member. There will be a memorial service on Saturday 10am at the Elting Library.
- IX. Adjournment: Meeting adjourned at 8:45pm.

Next meeting, Wednesday, December 15, 7:00 pm in person at the library. Board members will meet afterwards at Beth's home