

Board of Trustees Meeting,

February 17, 2021

Meeting called to order by Beth at 7:06 pm

In attendance: Amber Billey, Rose Unes, Beth King, Bill Stamm, Carl Welden, Craig Zisman

Absent: Eric Morrow

Excused: Jacky Davis-Soman, Sheila Dixon

Staff: Katie Scott-Childress, Diane Newlander

Friends: Eileen Hall, JoAnn Reuben

Meeting Agenda

- I. Approval of Minutes: Motion to approve minutes of January 20, 2021 made by Craig seconded by Rose, unanimously approved.
- II. Financial Reports
- III. Pay Bills: Motion to pay bills in the amount of \$6,857.87 made by Carl, seconded by Bill, unanimously approved.
- IV. New Business
 - 1) Personnel Handbook Updates: Motion to approve the updates to the personnel handbook as amended made Craig, seconded by Rose, unanimously approved.
 - 2) Policies:
 - Motion to approve the library equipment and computer usage policy made by Craig, seconded by Bill, unanimously approved.
 - Reading of the changes to the by-laws done by Craig. These changes will be voted on at the next meeting.
 - Motion to approve the updated Library display board policy made by Beth, seconded by Carl, unanimously approved.
 - 3) Annual Report to NY State: Motion to approve the 2020 Annual Report to NY State made by Craig, seconded by Beth unanimously approved.
 - 4) Provisional repairs to insulation in attic:
- V. Old Business 1) Reopening—next phase
- VI. President's Report
- VII. Director's Report
- VIII. Friends of the Library Report: Eileen Hall: Due to the pandemic there is not much going on right now. Friends were happy to assist with the mailing. Friends paid for both the printing and the postage. Next meeting will be in March.
- IX. Adjournment: Motion to adjourn made by Carl, seconded by Beth, unanimously approved.

Next meeting, Wednesday, March 17, 7:00 p.m