



Board of Trustees Meeting, January 15, 2019

Meeting began at 7:05 pm

In attendance: Amber Billey, Eric Morrow, Rose Unes, Carl Welden, Kathy McGahan, Craig Zisman, Jacky Davis-Soman

Staff: Katie Scott-Childress, Teresa Howe, Diane Newlander

Friends: JoAnn Reuben

Others: None

Excused: Beth King, Sheila Dixon

I. Approval of Minutes

Motion to approve minutes of December 18, 2019, Jacky

Second: Craig

Discussion: Amendments: Eileen Hall represented Friends. Amber Billey was elected as President and Jean Strom was appointed as treasurer. Spelling of Kathy McGahan's name was corrected. Friends made \$438 at Frozendale. Friends next meeting will be held on Jan. 11, 2020. Under Motions, X, copier counter was corrected to coin machine. Under Director's Report, #6, replace Architect Waslyk with North Engineers. Under discussion, remove 'to maintain the fabric of this historical building' and remove the sentence, 'Structural repairs are needed.' Strike #8 altogether.

Motion in favor of approving the minutes as amended, Jacky, Second: Craig, approved unanimously.

II. Financial Reports See handouts.

Motion to approve Eric

Second: Carl

Approved unanimously

III. Pay Bills

Motion to pay bills for in the amount of \$10,167.03 Made by Kathy

Second Eric

IV. Director's Report See handout

V. **Friends of the Library Report** : Current assets \$68, 906. 54. Will pay \$ 725 for a new computer for the library. The next book group will meet on Sun March 1 and will discuss, “Educated”. Currently working on acquiring museum passes.

VI. New Business

1) Appointment of Secretary, Diane Newlander

Motion to approve Eric

Second Carl

Approved unanimously.

Motion to approve increase in secretary’s wage from \$13.50 to \$13.62 Craig,

Seconded by Jacky

Approved unanimously.

2) Oath of Office

3) Credit Card Policy

Motion to accept the credit card policy made by Carl

Seconded by Eric

Approved unanimously

4) Committee structures and appointments Committee roles and responsibilities

Policy; Jacky, Sheila, Craig

Personnel; Beth, Rose, Sheila

Finance; Eric, Craig

Physical Plant; Carl, Rose

Outreach & Planning; Carl, Kathy, Jacky

Personnel Committee will hold a meeting on February 19 at 6pm.

Outreach will work with MHLS’ Turning Outward program.

5) EveryLibrary—Publicity consultants. Amber will research them.

Library Advocacy Day, Tues, Feb 25.

VII. Old Business, None.

Motion to adjourn the meeting at 8:43pm by Kathy, seconded by Eric

Approved unanimously

Next meeting Feb 19. 7pm Personnel Committee will meet at 6pm.

Respectfully submitted by Diane Newlander, Secretary